

APCO/NENA General Business Meeting Virtually on September 15, 2021

Call to Order

- Scott called the meeting to order at 3:10pm

Correspondence

- none

Approval of minutes

- Andrea Tobin made a motion to accept the minutes from the last business meeting, Renee Heidy 2nd, no discussion, motion passed.

Treasurer Report

- Sue advised that \$286,906.04 in the Raymond James, US Bank balance is \$22,434.54. 1 outstanding check for \$7500 for lobbyist. Also, still need to refund the vendors.

DPSST Update

- Tami advised that there was a graduation last Friday, EMD going on now. There is a new Telecom class starting next Monday, with another class starting Oct 18th. Did add 2 additional classes this year. The paperless system has had some issues, like students not getting the emails, so they might not be prepared when they arrive. Make sure to add extra people to the F5, so that there will be several people in the loop. Campus is closed still with the COVID surge, at least into October. Some police classes have had to stop and then restart due to COVID outbreaks; no Telecom classes have been stopped and started. Presented with Kristi Wilde at National APCO relating to training and technology. There are some that want to come visit in Oregon to see how we are doing it now. Working with OEM to get 911 consoles replaced, the system is 9 years old.

New Business

- Statewide Staffing Issues – Scott talked about the staffing issues in some centers and others that are very close to being in crisis as well. This is not specific to Oregon, it's an issue across the nation. How can we help the centers that are struggling? Does anyone have any ideas? Please send the information to anyone on the Eboard. Many other areas of the country are having weather-related issues, so we can't rely on them for help at this time either. Joe Davitt asked if there is anyway to switch the phones to other agencies to help with the call load? Some of them can be easily transferred, but it can take time to get it set-up. There is some funding available for this through OEM. Jennifer advised that there are some counties that are Zipl centers, and the system is not capable. Karen Primmer advised that they are sending some assistance to Wallowa and have offered some suggestions to Harney for retired people. Toni Sexton advised that they are working on firewall capabilities on the back of VESTA for Clackamas to

be able to accept calls, there are issues with getting the call information to the center to dispatch the call. There is CAD-to-CAD in some areas. William Chapman said that in an emergency that Telecommunications Service Priority can help expedite the process. Also, mentioned cloud-based CAD for sending the call information to the center for dispatching. Mike Grimm talked about how in a larger center it would be more of a distribution of calls to another center, they couldn't all be sent to one place; NG911 could help with this. Tessa Cupp said they contracted back some retired dispatchers. Scott also advised that retired dispatchers could come back within 18 months of leaving to work in the same capacity. Jake Clow talked about the make busy switch complications; there were some technology issues too. If there is copper running from both centers it is possible. Conditional reroutes help, but not for every day back and forth.

- December Conference – Andrea talked about the conference being virtual. Some trainings are set. It will be held on Dec 7th & 8th. Will be reaching out to presenters to see if they can adapt to virtual.
- APCO Zoom account – Scott discussed should the chapter get a Zoom account, with the virtual conferences. We can table it until later since Deb has the details.
- StarChapter Highlights – Erica discussed the membership list is uploaded from the National APCO roster into our system, so any changes will need to be done there and then it will come over with the next manual update into our system. The listserv doesn't exist any longer and the communications are through the forum part of the platform. You can subscribe to the different forum topics to be alerted when something new is posted. The member info is a handy way to access peoples contact information when you are looking.
- Elections – Scott brought up that this will be happening soon. Expect an email in the next week, be thinking about if you or anyone would like to join the Eboard.

Standing Committee Reports

Awards Committee (Lara Marzilli)

- Lara advised that we are planning for another road show this year. Sue is working with vendors to see if they are still interested in sponsoring the awards even though it isn't at the awards banquet. Local awards are running behind and they will be to everyone by the end of the month. If anyone wants to reserve a date for an award presentation, we can get those scheduled now.

Training Committee (Andrea Tobin)

- Andrea advised that we just submitted for reimbursement for National APCO scholarships. The Fall Conference and OEID were cancelled, so those scholarships weren't processed. Advised to reapply next year.

Membership Committee (Kathy Fink & Michelle Renault)

- Kathy advised that the slide show looks great. If anyone is interested, please spread the word to become an Oregon APCO-NENA member. Also, the elections are coming soon and will be working on that with Scott. Tami brought up about

the redemption rate for the APCO membership for 1-year from academy graduates. Kathy said there are more coming in over the last year, so thanks for spreading the word to the students.

Technical Committee (Rob Poirier)

- Rob advised there is nothing to report at this time. NG911 sub-committee has been active, but nothing otherwise to report.

Legislative Committee (Lisa St Helen)

- Steve Mawdsley reported for Lisa. Special session on 9/20 and 9/21. Short session year, nothing relating to 911 currently.

Special Committees & Projects

Advisory Committee (Cheryl Bledsoe)

- Advisory Committee – Cheryl advised that there was a vacancy in region 1. Mitch Brown is the new rep. Adam Mele left OEM so the GIS program is on hold. Working on a survey for what everyone thinks the priorities are for the state and selecting if it is local or state responsibility.
- Outage Committee – no report
- NG911 Sub-Committee – Joe Davitt advised that they have been meeting twice a month. The meetings conclude at the end of December.
- Pub Ed Sub-Committee – no report

Amber Alert (Andrea Tobin)

- Andrea advised there have been no meetings.

Association of Oregon Counties (Mark Buchholz)

- Mark Buchholz advised no update, haven't attended for 6 months may need to update contact info. Mark Spross advised that the thing that will affect us is the COVID vaccine. This will apply to all government employees in Oregon regardless of where you work, since we follow the federal guidelines.

APCO International (Mark Spross)

- TX APCO was a success with a good turnout. Numbers are down slightly but overall, a good number attending. Oregon's own Margie Moulin has officially finished her term as International President and did a top-notch job representing our entire organization as well as our Chapter. Thank you to Margie for doing a great job. She now moves into the immediate past president role.
- Jennifer Reese continues to represent the Western Region as our regional Rep. Another great example of Oregon being represented on the International stage.
- Compassionate Care – APCO was asked to take on compassionate care for agencies that deal with "significant events". After much discussion, it was decided to kick this to the chapters since they would likely know what would be significant in their state since this can look different in different jurisdictions.

APCO will be putting together some guidelines and sharing this with chapters. More info to go to our Executive Board and more planning to come likely next year.

- APCO website has been updated. If you haven't looked, please check it out. Please note that the link to the "myapco" section has changed. You can access this when you sign in under the Apcointl website. Remember my apco shows who is registered for your agency if you are an administrator or as an individual it tracks your classes and committee work.
- Speaking of looking at APCO members for your agency, please remember the online membership which allows more folks from your agency to be signed up for a smaller cost. December is the time to sign up for the coming year so please consider adding more employees from your agency with online membership.
- If you use APCO for CTO please note they are updating the courses for students and instructions starting January 1. You can sign up for free classes for this update. Please go to the website for more info.

DPSST Board (Mike Fletcher/Erica Stolhand/Chelsea LeBar)

- Erica advised that we haven't met. Mike is all set now with the appointment.

DPSST Curriculum (Andrea Tobin)

- Andrea advised that they are reviewing EMD curriculum and updating the FTM.

DMV/LE & LEDS Policy (Victor O'Shanan)

- No report

Finance Committee (Renee Heidy)

- Renee advised that nothing much to report. After the vendors are paid back we may need to move some money over.

Fire Chiefs Association (Chris Perry)

- No report

Historical Committee (Tobie Reynolds & April Stream)

- No report

NW Leadership (Cathy Orcutt)

- No report

OEDI (LeAnn Senger)

- LeAnn advised that the session is moved to March 13th-17th, 2022 still at the Oregon Gardens. The scholarships did carry over. There are online classes still available.

OEM Association Update (Dean Bender)

- No report

Oregon EMS (Mike Fletcher)

- No report

OSSA (Erica Stolhand)

- Erica advised the only update they had was the Plain Language work group has been meeting again with some new members. Joint meeting coming up.

Chiefs of Police (Jennifer Reese)

- Jennifer advised there are legislative updates and how they are going to implement, there were at least 5 work groups that are working through the changes, many of them are effective Jan 1st. Joint meeting in Keizer on Sept 29-30. After that the next meeting in Seaside in February.

Professional Standards/Oregon Accreditation (Laurie Taylor & Wendy Patterson)

- The following Communication Centers were approved for either initial accreditation or re-accreditation at the September 7, 2021 OAA Board Meeting:

Deschutes County 911: 2nd re-accreditation

Junction City 911: Initial accreditation

Central Lane Communications: initial accreditation (after a lapse of accreditation in 2018)

Emergency Communications of Southern Oregon: 3rd accreditation

Toledo Public Safety Telecommunications Center: initial accreditation

Crook County 911 – has been granted an extension for their assessment to March 2022.

OAA Executive Director, Scott Hayes, noted that with the passing of new legislation, it is anticipated to bring new Law Enforcement members to OAA in the near future.

The Board discussed that OAA must be held to a high standard for both initial and re-accreditation status. The Board will continue to have conversation around this topic to provide direction on what this may look like and possible updated processes and procedures to the OAA Bylaws. One suggestion was for OAA to explore how they might receive complaints specific to standards and accreditation as well as how these maybe investigated.

OAA is in the process of reviewing and updating the Bylaws. Some of the revisions addressed in the September board meeting were:

- Verbiage in the bylaws changed from “law enforcement” agencies to “public safety”.
- Clarification on the OAA Board membership to 23 members.
- General Committee meetings will be held 3 times per year rather than four. Meetings will take place in January, April and September.
- Bylaw verbiage regarding the OAA finances are being updated to reflect the correct practice and oversight.

The OAA Board currently has six vacant board positions. These positions are currently in the process of being filled and are awaiting approval by the OACP.

Next OAA Board meeting will be in January 2022, location to be determined.

Radio Language Project (Eva Zerfing)

- Eva advised that the group is getting back together recently. The fire rep retired, the OACP rep left and there is a new OSP representative. Hoping that the retired OSP rep will help with some. Hood River has been using it successfully for a couple of years. Looking for OACP and Fire representation. Will have to get new members up to speed. Discussion about the direction for the project moving forward. Joint meeting soon will be presenting to OACP & OSSA to get everyone back up to speed. OSP will be updating their new leadership; they also requested a document for how and why to implement. Will be regrouping in October after the joint meeting.

SIEC (Bob Cozzie)

- The SIEC recently approved a revised Statewide Communications Interoperability Plan (SCIP) State Interoperability Executive Council: SCIP: Statewide Communication Interoperability Plan: State of Oregon. The plan includes two NG911-specific objectives:
- 2.1 Complete roadmap of NG-911 Strategic Plan (due this December)
- 2.1 Develop a Strategic NG-911 Plan (due June 2022)
- The NG911 workgroup is acting as a steering committee for overall efforts of the NG911 plan. A subgroup has been convened, which is tasked with informing operational components of the plan. The subgroup includes PSAP management and line-level perspectives from large and small PSAPs, among others. This group is quickly learning about NG911 components and appreciates the information that Pat and Frank from the 911 Program are providing, along with State technology and interoperability perspectives that Ben and William providing.
- The next SIEC meeting is November 9 at 1:30
- William Chapman advised that the SCIP is important and there is a link in the chat. This helps with grant funding. GETS and WPS reminder, you should be signed up and they are free. Can really help in disaster situations. Planning a Cybersecurity functional and tabletop exercise in January in Lane County. Planning a FirstNet exercise in mid-November

TERT (Mike Grimm)

- Mike advised that the training is being converted to virtual. OEM and DPSST are willing to help facilitate the delivery of the training.

Good of the Order

- Keith said National APCO was a great conference, and our committees are great too. There are national Committees that are looking for members, so please reach out if you are interested. The committees close today if you are interested.
- Scott also went to National APCO conference, and this was the first one. Can't believe that I haven't gone before. Anyone who can attend, should.
- Lara reminded about the F6's and course evaluations.

Adjourned at 4:23pm