

## **APCO/NENA General Business Meeting Virtually on October 1, 2020**

### **Call to Order**

- Mike called the meeting to order at 1120

### **Correspondence**

- none

### **Approval of minutes**

- Jennifer Reese made a motion to accept the minutes from the May 2020, Rob Poirier 2<sup>nd</sup>, no discussion, motion passed.

### **Treasurer Report**

- Toni Sexton reported for Sue. US Bank account balance is \$20,650.51 and Raymond James account balance is \$242,039.02.

### **DPSST Update**

- Tami advised BT119 graduated last month and BT120 is in session, graduation is tomorrow morning. Operating with several classes in session, no cases on campus since reopening. All COVID precautions are going well. EMD starts on Oct 14<sup>th</sup> and BT121 starts Oct 19<sup>th</sup> – numbers are down and openings still available. Eriks is retiring, his last day is Oct 30<sup>th</sup>, he is moving to Maryland and taking a position as the Superintendent at the National Fire Academy.
  - Mike Fletcher asked about upcoming telecom classes with the budget issues. Are there cuts to any classes? Our budget seems to be stable and classes are scheduled, next in January 2021. Are instructors for telecom covered under 911 funds or is that out of a different fund? Tami advised that telecom instructors are separate and from the 911 funds.

### **New Business**

- Mike advised that a goal of his was to work on finalizing guiding documents for the Eboard and membership to have authority for certain functions. The By-Laws Committee has worked to adapt the handbook created for the Eboard to make it official and is looking for feedback from the membership.
  - Jennifer thought that if someone recommends something to be added to the by-laws, the membership committee should draft it and bring it forward, that it should not come from the Eboard. On a national level they do a 1<sup>st</sup> reading, then a 2<sup>nd</sup> reading for review, then vote on it. Mike asked since we are not in person it's difficult to gauge, but does what Jennifer recommended seem reasonable? Several Yes responses on phone and computer.
- Mike reviewed the documents as presented. Discussion about 911 Goes to Washington –

- Tami advised that maybe putting “at a minimum” language into the document for people who would attend.
- Mark Spross advised it was the President and the Legislative Chair would be who went since the chair usually is for more than one year and could offer the continuity piece.
- Margie advised in the chat online that an important piece of having the legislative chair attend was to make sure any state and federal legislative issues didn't conflict. Also, at one point, it was the Exec Council rep that attended because they serve longer as well, so it was consistency. I think the main point is to make sure that there is always someone that went before, so they can walk the next person through it.
- Deb recommended that the committee members is referenced to the website for who is currently involved, so that the document does not have to be touched whenever there is a change in committee members.
- Mike advised there is a document with all the passwords for all the accounts and that it will not be publicly available for security reasons.
- Mike asked about elections for positions for various members of the board. Should the term limits be waived if there are not others interested in the position, should the current person be allowed to hold the position for additional terms? Tami brought up being thoughtful on the wording, so that we do not end up violating our own policy. Mike will look to the membership committee to draft some language and will bring it back to the December meeting for a 2<sup>nd</sup> reading. Will send out the documents before that though.
  - Jennifer advised that it is in the by-laws already, so it may not be necessary to have it in 2 places.
- Mike asked should the chapter have a formal budget? We collect revenue and should have an idea of what is coming in and going out, particularly split out by committee for easy reference and planning purposes. Will make updates and send out the documents for review. Will also send emails to those who can reach out to their groups.
  - Mark Buchholz said that the reps to the other groups could reach out to see if they could share their processes. They switch people in the positions too, so they might have it dialed in already.
  - Toni Sexton & Mark Spross are willing to go through the past minutes for some of the things that have been voted on already from the membership. Jennifer brought up that we are uncertain on our revenue sources so the earmarking amounts could be problematic if there was not money coming in.
- Mike asked should Oregon APCO-NENA have a virtual platform for conferences and trainings? This could hold documents and historical data. Many in favor and a recommendation of Basecamp. Could charge a small amount for the virtual meeting to cover costs.
- Vacancies –
  - TERT – their group is working on a plan
  - DPSST – chair and member positions available. Please reach out if there is interest. Line level member position – 2 year with a 2<sup>nd</sup> term option.

Confirmation hearings are delayed with everything going on, so unknown when it would be finalized.

- NW Leadership – may need a representative for this as well. Have reached out to Jeff but haven't heard back.
- Elections –
  - 2<sup>nd</sup> VP, Secretary, CCAM & Executive Council – this is being filled by Mark Spross now as interim.

## **Standing Committee Reports**

### Awards Committee (Lara Marzilli)

- Lara advised that the awards road show has begun, several more coming soon, some in person and some zoom meetings. Some payments are still outstanding.

### Training Committee (Andrea Tobin)

- Andrea advised we are trying to determine when the December meeting will be held. Please reach out about training and/or recommendations on virtual training. We are determining whether it will be a 1-day or 2 ½ days. Seems the preference is for splitting it over 2 days. Emerging technology form is the 1<sup>st</sup> week in December.

### Membership Committee (Kathy Fink & Michelle Renault)

- Mike advised that the committee has been working on the by-laws, which will be reported later.

### Technical Committee (Rob Poirier)

- Rob advised that they are available to help the training team with any technical needs, but they have done well.

### Legislative Committee (Lisa St Helen)

- Mark advised that there is not much to report due to the other happenings this year. Nothing relating to 911.

## **Special Committees & Projects**

### Advisory Committee (Cheryl Bledsoe)

- Advisory Committee – Cheryl advised that the committee has not met since June. Nothing new to report.
- Financial Sustainability Committee – no report
- Outage Committee – Frank advised there is some information online for reporting outages. Please reach out if there are any further needs at OEM.
- Pub Ed Sub-Committee – no report/activity since the text-to-911 initiative.

Amber Alert (Andrea Tobin)

- Have not met and unknown who the next contact is after retirements.

Association of Oregon Counties (Mark Buchholz)

- Mark advised that the activity should pick up with regards to law enforcement operations and budgeting.

APCO International (Mark Spross)

- Mike advised that Mark Spross has moved into this position on an interim level, pending elections in November. Mark advised the Retains toolkit has been launched. Emerging Tech forum is coming up likely in 1<sup>st</sup> week of December and it is being held virtually. Mark will continue to add all the communications in PS Connect. Congrats to Jennifer to represent the Western Region on the Board of Directors and Margie the current National APCO President.

DPSST Board (Vacant/Erica Stolhand/Chelsea LeBar)

- Erica advised that the May meeting was moved to June and the August meeting was deferred to the November 4<sup>th</sup> meeting. Nothing to report otherwise. George advised that the confirmation hearing was rescheduled from May to last week and that coincided with his announcement to take an out-of-state position.

DPSST Curriculum (Andrea Tobin)

- Andrea advised that it has been being used for the last year and the curriculum committee has not met since COVID. Some minor tweaks as it has been used. Good feedback from the students.

Finance Committee (Renee Heidy)

- No report

Fire Chiefs Association (Chris Perry)

- No report, will report after the next meeting

Historical Committee (Tobie Reynolds & April Stream)

- No report

LE/DMV & LEDS Policy (Victor O'Shanan)

- No report

NW Leadership (Jeff Rusiecki)

- No report

OEDI (Leanne Senger)

- Leanne advised that registration is open. Will have refunds if it is not being held. One day will be online this year. Also, several offerings of online classes.

#### OEM Association Update (Dean Bender)

- No report

#### Oregon EMS (Mike Fletcher)

- Mike advised that there has been some disruption with the wildfires. Meeting tomorrow, but will not be attendance, will update in December.

#### OSSA (Erica Stolhand)

- No report

#### Chiefs of Police (Jennifer Reese)

- No report

#### Professional Standards/Oregon Accreditation (Laurie Taylor & Wendy Patterson)

- Laurie advised that New OAA Chair: Chief Jeff Groth, Sherwood PD  
New OAA Vice Chair: Chief Ken Reuben, Philomath PD  
New Secretary/Treasurer: Sheriff Shane Nelson, Deschutes County

Scott Hayes, Executive Director, will be working with the Professionals Standards Committee (OAA Board) to revise and enforce OAA Bylaws. Scott has also been busy recruiting new members. His efforts have resulted in six (6) new Law Enforcement Agencies and one (1) new Communications Center joining OAA. We now have 8 communications centers that are accredited.

#### Radio Language Project (Eva Zerfing)

- Eva advised that in June OSP was thought to be on-board with plain language implementation, but with all the other happenings they did not want to move forward yet. Need a Fire representative for the group and will touch bases with Chris Perry to recruit someone from the Fire Chief's Association. Is there anything from anyone in the group that they would like brought forward to the committee? Mike advised that bringing OSP on would be good first, since they are connected in with everyone. Please advise if there is anything that comes up – send an email.

#### SIEC (Bob Cozzie)

- Mike advised that Bob reports that the SCIP plan has goal for NexGen 911. They have formed a work group and are developing a charter. SIEC is updating the on-boarding process and the next meeting is next week.

#### TERT (George Long)

- George advised that there have been several deployments in the Alabama, from more local area, for Hurricane Sally. We received a couple of offers from other states during our wildfire crisis, the hurricanes did affect that though. Will be leaving Oregon soon and have been working in the group to determine what the group will look like moving forward. Will provide information in the next few days to the Eboard.

**Good of the Order**

- none

Scott made a motion to adjourn the meeting, Jennifer 2<sup>nd</sup>, no discussion, motion passed.

**Adjourned at 1:05pm**