

APCO/NENA General Business Meeting at Salishan on December 6, 2018

Call to Order

- Marie called the meeting to order at 8:36am

Correspondence

- none

Approval of minutes

- Tami Atkinson made a motion to accept the minutes from the September business meeting, Cathy Orcutt 2nd, no discussion, all in favor, motion passed.

Treasurer Report

- Doug gave treasurers report
- Approximately earned \$20,700 for training conferences

DPSST Update

- Tami – busy at DPSST right now. Proposed changes to the OAR's from the policy committee – public comment is open until Dec 21st, 2018 get any comments to Jennifer Howald. Changes for First Aid and CPR requirements for certifications, and eligibility for challenging certification related to the curriculum changes for Telecom.
- EMD cards – the cards were messed up at the printer level, so they were sent back for corrections. They are expected to be fully printed soon. Can receive a digital copy for CAD interface if requested.
- 3 week curriculum will begin in April. There are a couple of classes upcoming due to demand and it would be too difficult to roll it out under those circumstances, so DPSST decided to wait.
- Expect a letter from BOLI relating to an overtime issue. Has to do with activities that are extra like colors or project work. Discussion about the schedule. Changes may be coming, still being worked out right now.

Old Business

- none

New Business

- none

Standing Committee Reports

Awards Committee (Brandy Ritter)

- Cathy advised that Brandy Ritter is leaving CCOM, so Tami and Scott will be co-chairing the committee this year. There are some items to be passed on that

Erica will hang onto for now. Also, some new interested members will be joining the committee soon.

Training Committee (Andrea Tobin)

- Marie talked about upcoming training at the conferences. Conference dates: March 19-21, 2019 in Hood River. May 15th is the 1-day at DPSST. Sept 10-13th for the annual training conference in Bend.

Membership Committee (Ann Rakosi)

- No report – will check in with Ann to get an update

Technical Committee (Darren Rice)

- Darren is compiling information for speakers at the fall conference.

Legislative Committee (Mark Spross)

- Margie advised they met with OEM a couple of weeks ago. Good collaboration on collecting financial information to be prepared for a tax increase in the future. Working with legislators still as well.

Special Committees & Projects

Advisory Committee (Lisa St Helen)

- Advisory Board – Lisa reported the primary focus is still working on the erlang formula as a group.
- Pub Ed Committee – haven't met in a bit. Website update – the website hasn't been hacked, it is the way it shows itself to the browser. CCOM has a technician that recommends to refresh the website and reinstall. The website is still active, it can be accessed by typing it in directly.
- Outage Committee – no OEM staff assigned yet

Amber Alert (Andrea Tobin)

- Meeting on Oct 27, 2018 – no activations for the last 2 years.

Association of Oregon Counties (Mark Buchholz)

- No report

APCO International (Jennifer Reese)

- Jennifer advised that she is part of the Compassionate Care Committee and if anyone is interested in reaching out to affected agencies please let her know.

DPSST Board (Kelly Dutra/George Long/Erica Stolhand)

- No report

DPSST Curriculum (Andrea Tobin)

- Refer to Tami's report above and the scenarios are being finalized for the new curriculum.

Finance Committee (Renee Heidy)

- Haven't met recently, but the money has been moved over to the other investment firm. Have reviewed all of the monthly treasurer's reports.

OEDI (Kelly Dutra)

- 5 full scholarships for attendance. 4 of them are filled within the deadline. Will put the information back out to try and fill the 5th scholarship.

Fire Chiefs Association (Margie Moulin)

- Margie hasn't been able to make the meetings because of a schedule conflict. Let Cathy Orcutt know if anyone is interested in taking this on.

Historical Committee (Cheryl Bledsoe)

- No report

LE/DMV & LEDS Policy (Jeff Rusiecki)

- Jeff nothing new except for the continued updates from DMV's platform. Looking for a new representative from our group. This isn't a required representation but it is nice for any updates that would affect our users.

NexGen Committee (Andy Taylor/Rick Silbaugh)

- No report

NW Leadership Committee (Jeff Rusiecki)

- 50th anniversary conference. Reservations are already coming in. Good line-up of speakers. Asked for a sponsorship from Oregon APCO-NENA chapter. March 6-8, 2019. 2 complimentary registrations, please reach out if there is interest. Bob recommended finding out the particulars and then send it to the Eboard for a vote.

OEM Association Update (Dean Bender)

- New leadership. Conference in March in Bend at the same time as the APCO quarterly. Homeland Security grants are coming out – recommend attending the workshop if you are going to apply.

Oregon EMS (Mike Fletcher)

- Need to send info to Mike so he can start attending their meetings.

OSSA (Jennifer Reese)

- Jennifer advised OSSA approved by consensus for the plain language. Will cover further in the plain language group.

Chiefs of Police (Rock Rakosi)

- No report

Professional Standards/Oregon Accreditation (Laurie Taylor)

- 7 telecom agencies. Wendy Patterson will be joining the group for APCO representation.

Radio Language Project (Eva Zerfing)

- Jennifer advised that the committee has met and put together some recommendations. There is draft language of support from the various represented groups, including the representatives. Does not include disposition codes, but the radio communications codes. Keeping 6 codes for safety for law enforcement. This will be incorporated into the DPSST training classes at all levels. For fire there are common codes included for adoption at the state level.
- Renee Heidi made a motion to allow the Oregon APCO-NENA president to sign the document, Tami Atkinson 2nd, discussion to combine the APCO and NENA president on the signature line, all in favor, motion passed.

SIEC (Bob Cozzie)

- Bob talked about the SCIP and that there is some clarification needed in the document on some of the goals and objectives. This is underway, and the group is working on making it less wordy and clearer. There are currently only 5 remaining goals. Feb 12th, 2019 is the next meeting at DPSST and there will be a workshop that morning. There is also a partnership committee that does outreach and some of their focus could be on broadband, NexGen 911 and emergency messaging. Looking for some attendance from the PSAP community as we move forward with NexGen 911.

TERT (George Long)

- Marie updated about the TERT group being recognized by the State. Looking at making this a standing Committee with APCO.

Election Results

VP – Mike Fletcher

2nd VP – Scott Haberkorn

Secretary – Erica Stolhand

Executive Council – Jennifer Reese

CCAM – Deb Rozeboom

Good of the Order

- none

Adjourned at 9:40am