

## **APCO/NENA General Business Meeting March 8<sup>th</sup>, 2017 at DPSST**

### Call to Order

- Toni called the meeting to order at 1:34pm

### Correspondence

- No correspondence received

### Approval of minutes

- Minutes were approved with once correction – the regularly scheduled DPSST Telecommunicator classes have an EMD class to follow, but not always if there is a class will they be associated together; there are classes that are scheduled as needed. Steve 1<sup>st</sup>, Rob 2<sup>nd</sup>

### Treasurer Report

- Read by Bob on behalf of Doug –

As far as the Audit, the 2015 audit is complete and submitted to the Board. I have not distributed it any further. We are ready to begin the 2016 audit. We have not submitted initial paperwork to the auditor yet.

The US Bank account is at \$30,932.37 (Not including Western regional funds)

The Oppenheimer account is at 89,744.44 as of today. 2015 rate of return 2.27% , 2016 rate of return 4.84% , Rolling 12 month return is at 17.33%

### DPSST Update

- Tami - Enrollment is high due to many retirements. Have increased the class size from 24 to 32. All telecommunicator classes full into August - which is almost full. Mike Leloff is the new training commander and he started in January. Wave been going through budget process.

### Strategic Plan Update

- regrouping to define needs and maybe reaching out to others for help

### Historical Committee

- Cheryl stepped up to take on archiving documents. April and Laura will help with the committee as well.

### New Business

- Lobbyist - discussion about extending our contract. Do we still want/need a lobbyist? Bringing it to the group for discussion and vote.
  - Margie advised that she did cost comparison for other lobbyists and she was actually less expensive than others. Mark brought up being with

another group to save costs, but due to conflicts with others and decided to stay with Hasina. Mark advised that she is well known and has history for our group and is a good asset. Also, part of the reason for hosting western regional's was to fund a lobbyist. Margie made a motion to continue with Hasina, April 2nd - all in favor.

- New award category suggested. Everyday hero type award for dispatchers that are outside of dispatch duties. Spirit of the people that we have in our centers. Also, promotes life and work balance that helps to keep the dispatchers healthy. Question of how many awards we would like to do? Steve R made a motion to develop this new award, Kelly 2nd - all in favor.
- Financial questions brought forward to Toni relating to taxes and money. Planning and recommendations for the tax. What is the 4% being used for? Equipment fund gets swept because it is sitting there? Distribution and how does that work? There is a lot of room for exploration on the topics but is there interest for a working group in the chapter or in the advisory board? Mark Spross would like an APCO group selected from the Eboard – for an honest discussion for what is fair for all centers, then possibly going forward to legislation. Steve R agrees with Mark, also what is going to be for which would drive he much and make sure it is educated in the direction. Margie agrees then bring it back to the group as a whole for moving forward – this could take some time to explore adequately. Mark requests that it be from APCO chapter to report to the Eboard. Will need to make sure that the task force is diverse by center size and potential needs. No need for a motion.

## **Standing Committee Reports**

- Awards Committee (Toni Sexton for Brandy Ritter)
  - Toni presented Bob with a jacket for his service last year as the chapter president. Awards are still open and will include the new category and put it in the website for this year.
- Training Committee (Marie Longworth)
  - Be thinking about fall conference. Should be able to book rooms soon and the training is well under way – hope to have the agenda and schedule posted to the website so that line staff classes are known ahead of time. TERT and survival communications classes coming up. Also, everything on the line training coming up too in various locations. These classes are free. No DPSST training money available until fall. Possibly OR APCO may have some scholarship money for national APCO conference.
- Membership Committee (Ann Rakosi)
  - \$1000 or less for a budget. Discussed have a membership scholarship available for the academic award recipient for DPSST telecom class. Ann

will email the information for the projected budget to Toni. Still thinking about having name tags for attendees at conferences. Discussed having membership packets for members or offering something to those who attend several meetings. Western NENA rep would like to attend our fall conference. Marie advised that the CMCP class for NENA was really good training for anyone interested in pursuing NENA training.

#### Technical Committee (Maureen Kinzel-Grubbs)

- no report

#### Legislative Committee (Mark Spross)

- Senate Bill 661 - great bill and was well received on the house side; they may reengage, but might be dead. Will be looking to give OEM support for the NexGen funding. Possibly some movement for preparedness in your centers, will send info to soon. Proposal for increase in tax for public safety, we would support it if it includes 911 as well.

### **Special Committees & Projects**

#### Advisory Committee (Keith Endicott)

- Review of the charter. Maybe have the advisory committee after the OEM update and APCO meeting, to address anything further, if needed.
- Public Education Subcommittee – (Keith Endicott for Cheryl Bledsoe)
  - Recommendation for the Alert 911 funds for text to 911 public education - have a formula set up for disbursement of the funds if anyone is interested.
- Outage Committee – (Gordon Tiemeyer)
  - on standby pending FCC support

#### Amber Alert (Andrea Tobin)

- no report

#### Association of Oregon Counties (Steve Watson)

- no report

#### APCO International (Jennifer Reese)

- Scholarships open now for the national conference. CPE scholarships available too. Requirements have changed - you don't have to have RPL certification, experience counts. Saudi Arabian chapter in process, they are in interim status now in the gulf region. Conference in Denver, CO in August. APCO history section and there is a collection in Illinois and there is a question of funding from chapters? Maybe a couple of \$100? Is it important to preserve it? Is it for all documentation from all chapters or is it mostly centered around Eastern chapters? Can they provide information about what is housed there? If we send

stuff there to be archived then we would send funds. Jennifer will get more info about it.

#### Aging in the PSAP Task Force (Bob Cozzie)

- Looking at technology and training has on the aging force. Research supports that aging has not changed the ability to learn it has more to do with buy-in from older, wiser dispatchers to support the changes.

#### DPSST Board (Kelly Dutra)

- April 27th is next meeting - career fair coming up March 31st and April 1<sup>st</sup> - Friday is the deadline for registration. Approx 2000 attendees last year. Continued focus on retirements and recruiting to fill those openings.
- Amendments to language on forms and old language removed from some. Emails coming soon about the proposed changes.
- Eriks - great relationship with stakeholders have a work group for revocations language. However, there was discussion about work groups and whether there are recommendations from them to set policy, so use caution on whether it is actually a public meeting.

#### DPSST curriculum (Andrea Tobin)

- Draft presented the efforts so far. Have structured a good outline of what the academy would look like. Looking for a recommendation to go to the board. The topics are written, so now developing the curriculum. Watch for a request on extending the program to 3 weeks. Structuring the program to the problem based and scenario learning. Will likely be over a year before implementation of the new program.

#### Finance committee (Renee Heidy)

- Completed the work for the charter, this is to define the committee and the scope. The copy will be forwarded to the Eboard for review. Will work on an annual schedule for each committee to create and review charters.

#### OEDI (Kelly Dutra)

- Training starts on Sunday. 51 people enrolled. Thanks to centers that have sent people.

#### Fire Chiefs Association (Jennifer Reese)

- They had assigned a chief to attend our meetings, but he changed agencies.

#### LE/DMV & LEDS Policy (Jeff Rusiecki)

- Disabled plates problem not resolved and it doesn't seem to be being given attention and will not be fixed. Margie advised they have had misses on stolen vehicles. Discussion about whether DOJ would be interested in the liability aspect of the issue. Steve R - Who can we put pressure on to get some resolution on this? He will reach out to legal representation for support. Margie will also send the information back out to the group on the listserv. Have Eboard

draft a letter of support and forward to the LE agencies too for formal complaint letter. Maybe include director of transportation and the angle of disabled people not being treated fairly if their vehicle is stolen. Documentation of all the attempts thus far would be helpful.

Historical committee (Cheryl Bledsoe)

- no report

NexGen committee (Andy Taylor/Rick Silbaugh)

- no report

OEM Association Update (Dean Bender)

- Conference April 10th at Sunriver- over 400 attendees so far. Fuel study information being discussed for the State. Grants still coming through and will be ranked soon.

Oregon EMS (Mark Chandler)

- meeting cancelled, no report

OSSA (Jennifer Reese)

- no report, but making better contact with the group

Chiefs of Police (Rock Rakosi)

- Ann - lots of legislative work happening

Professional Standards/Oregon Accreditation (Laurie Taylor)

- Jennifer gave report. Membership update - 3 accredited, 4 in self assessment. 63 member agencies total- 42 now accredited. Have affiliated with Alaska. Course next month at DPSST for interested agencies. The course will help prepare agencies with info on self assessment phase, file management and compliance. Proposed revision for communications standards will be at April meeting. Discussion about bill received from association – it is for board seats for the association.

Radio language project (Eva Zerfing)

- no report

SIEC (Bob Cozzie)

- Submitted applications for technical assistance grants. One approved for updating the charter and policies. Will have a workshop for review of policies. Grant approved for OEC for NexGen 911 support. Rob advised there is funding for them for UHF radio integration, but there are bugs to work out.

TERT (George Long)

- Class on April 24th at DPSST- still seats available. Possibly will have regional training. Draft for documentation of team - hope to have it finalized for training and in place before solar eclipse.

Good of the Order

- May meeting discussion for agenda. Will get it out ASAP. Website will be updated when the agenda is finalized. Possibly do a Tues, Wed, Thur instead of Friday of Memorial Day weekend.
- Gillien was skeptical about the 1-day meeting idea, but the feedback so far is that it was well received and people really liked it.

Adjourned at 3:13pm