

## **APCO/NENA General Business Meeting in Bend on September 14, 2018**

### **Call to Order**

- Marie called the meeting to order at 9am

### **Correspondence**

- None

### **Approval of minutes**

- Lisa St Helen made a motion to approve the minutes from the previous meeting in Hood River, Jennifer Reese 2<sup>nd</sup>, all in favor, motion passed.

### **Treasurer Report**

- None

### **DPSST Update**

- Curriculum – Tami followed up on Sarah Stewart's presentation. Looking at February class for first 3 week, after all of the authorizations are done.
- EMD card update – print order on Wednesday and then will review to have them printed for distribution soon.
- NFPA area of refuge – there is signage now that indicates where those are. Typically in areas of egress and could be confusing for call-takers as to where this area is located in the building. Could be a request for any kind of emergency.

### **New Business**

- CIT steering committee update – Erica Stolhand and Megan Craig advised the committee is looking to adapt the 40 hour CIT course into a 16 hour, which would include pre-learning, web x presentation and classroom presentation with the same group of people for the entire session.

### **Standing Committee Reports**

#### Awards Committee (Brandy Ritter)

- Hearts of 911 award was a first for this year. Reminder emails for awards will be sent out throughout the year. Thank you so much for the awards and training committees for the work done for this years conference.

#### Training Committee (Andrea Tobin)

- Evaluations for the entire conference are helpful. If you think of something please reach out. Also, please reach out if you do find out why attendance is low this year. Make sure to fill out F6 if you haven't already.
- Salishan meeting is December 4-6, 2018
- Hood River meeting is March 19-21, 2019

- DPSST meeting in May - TBD
- Fall conference next year is September 10-13, 2019...looking to make it later in September the following year (3<sup>rd</sup> week probably).

#### Membership Committee (Ann Rakosi)

- 1<sup>st</sup> VP, 2<sup>nd</sup> VP, CCAM, Secretary and Executive Council are up for election this year.

#### Technical Committee (Darren Rice)

- None

#### Legislative Committee (Mark Spross)

- Mark Spross advised that the information is still being collected even though it is past the deadline. Even if you are not supportive of the efforts, the information is still valuable. Will be reaching out again to those that have not provided any info.
- New rules from OEM that are being proposed has piqued the interest of some of the legislators. They are reaching out to OEM to follow-up and looking for some accountability based on the use of the tax funds. Not specifically assigned to a committee at this point, but will likely be soon.

### **Special Committees & Projects**

#### Advisory Committee (Lisa St Helen)

- Nothing to add for the advisory committee
  - Outage process – nothing new at this time
  - Pub Ed committee – no report

#### Amber Alert (Andrea Tobin)

- Will meet next week and will send out a report if applicable. No activations this last year.

#### Association of Oregon Counties (Mark Buchholz)

- Nothing to report

#### APCO International (Jennifer Reese)

- Meeting in August. Margie is 2<sup>nd</sup> VP, elected in at National APCO. Board of Directors are changing around after Margie vacated her position.
- The ECommunique is only being shared within Chapter leadership. It is thought that there is proprietary information included.
- No big chapter changes or policy changes. Will be able to shadow if you are interested in potentially becoming an officer.

#### DPSST Board (Kelly Dutra/George Long/Erica Stolhand)

- Next meeting will be reviewing the new curriculum. No new info for the management or executive certifications.

DPSST Curriculum (Andrea Tobin)

- Update was given during training on Tuesday by Sarah Stewart from DPSST

Finance Committee (Renee Heidy)

- Have not met for some time. Review of funds forthcoming and mention of the financial investment institution changing.

Fire Chiefs Association (Margie Moulin)

- No Report

Historical Committee (Cheryl Bledsoe)

- No Report

LE/DMV & LEDS Policy (Jeff Rusiecki)

- No Report

NexGen Committee (Andy Taylor/Rick Silbaugh)

- No Report

NW Leadership Committee (Jeff Rusiecki)

- None

OEDI (Kelly Dutra)

- Session set in March. Marie will be looking into scholarships from DPSST. Location changed to Oregon Gardens in Silverton.

OEM Association Update (Dean Bender)

- Annual conference is next month here at the Riverhouse

Oregon EMS (Vacant)

- None

OSSA (Jennifer Reese)

- Nothing recently. Joint meeting at the end of September and Jennifer will likely attend that meeting.

Chiefs of Police (Rock Rakosi)

- None

Professional Standards/Oregon Accreditation (Laurie Taylor)

- Jennifer advised of the agencies that are accredited. Communication standard changes are in the works relating to the back-up centers. 28 people attended recent training at DPSST. Laurie is reviewing and updating their documents. APCO has 2 spots that are represented – if interested in the 2<sup>nd</sup> position please contact Marie.

### Radio language project (Eva Zerfing)

- Have had a couple meetings since we last met. The core group has met recently and brought fire in. It is proposed to have 6 codes and a common phonetic that would be used throughout the state. Looking at making a cheat sheet for agencies who may have some reservations about complying. Did an overview of what the document could contain for best practices. Could be a reference for existing employees as well new employees? Wanted to get feedback and recommendations from APCO. Would like to develop the document for presentation by next April. Is the APCO group able to vote and sign the document as well? Code 0 – need cover, Code 1-3 – response speed, Code 4 – is everything is OK, Code 5 – prepare for sensitive information.
- Tami advised that they are looking at adding more radio procedure and practice at the academy. This would be an excellent avenue for the introducing the information.

### SIEC (Bob Cozzie)

- Lisa advised next meeting is next Tuesday. Bob will be chairing the meeting and the steering committee will be on the same day. Workshop in the near future.
- FirstNet update – Kristy advised that the State has signed the NASPO for FirstNet. If there are agencies that are using their services please try to reach out to them to make sure that everyone is still able to communicate as needed. A lot of interest in naming of groups within the regional groups, as they respond to other areas. If you are interested in being involved please reach out to Kristy.

### TERT (George Long)

- Gaining momentum. 2 classes coming up Nov 5<sup>th</sup> at ECSO and Nov 29<sup>th</sup> at Hood River. Working on finalizing the documents for the program.

### **Good of the Order**

- Discussion about Western regional in 2022. Need to make a decision by May at the Western Regional in Arizona.
- Still collecting information on the vendor show and will be sending out a survey. Vendors are really looking to educate all attendees – not trying to sell you something there. They want to meet new staff and hear new information for development. Kevin is not intending to run again and encourages contacting those who may be interested or would be a good fit.
- BOEC emergency manager – looking for any evacuations procedures please send them in.
- George Long – EMD in Cambodia – looking at readdressing this project.
- Cathy Orcutt was grateful for the support for the awards ceremony.
- Scott from Springfield – Black coat media – 1<sup>st</sup> amendment auditors in the area. Has anyone had any encounters with them? Will send out numbers for centers and then try to create issues at various local establishments trying to cause

suspicious activity calls for service. Can overrun your centers by calling after an arrest. Springfield received hundreds of calls over about a 3 day period.

- Keith Endicott – thank you for a great conference.
- Tech Panel – feedback? Are we planning on having that in the future? Could possibly do some vendor presentations near the vendor floor? Enjoyed being in the basement area. Do have new CSM pages with updated staff for CenturyLink.
- Look for nominations through the listserv this year since there Membership is not represented here at the meeting.
- Discussion about having a team approach to the CCAM duties for the vendor shows.
- Frontier will be forwarding out the CenturyLink contact information to the Frontier Communications customers.

**Adjourned at 9:49am**